

**July 25, 2013
ADDENDUM #2 TO**

REQUEST FOR QUALIFICATIONS/PROPOSALS

FOR

Environmental Advisory Consulting

Issued by the
FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY

Date Issued: June 28, 2013

Responses due by 12:00 P.M. EDT on August 2, 2013

**Additional Questions and Answer period for this ADDENDUM ends
July 29, 2013 at 5:00 P.M. Please submit all questions via email.**

A. Answers to questions voiced at the July 11, 2013 Pre-proposal Conference and received via email by the July 18, 2013 deadline.

1. QUESTION: Who is the current consultant serving FMERA?
ANSWER: Matrix Design Group
2. QUESTION: What types of documents will the consultant be reviewing?
ANSWER: All submittals from the Army to NJDEP; NJDEP responses to Army – other NJDEP documentation related to Fort Monmouth; environmental studies/reports from prospective purchasers.
3. QUESTION: Clarification on the Conflict of Interest. Will the consultant be restricted to only work at Fort Monmouth?
ANSWER: The restriction against doing work for prospective purchasers applies only to doing work for the prospective purchaser in connection with the specific property the prospective purchaser seeks to buy from FMERA. (This would include Monmouth County, if and when they submit a proposal to purchase property or enter into negotiations with FMERA for the purchase of property.)
4. QUESTION: RELATED FOLLOW-UP QUESTION - RFQ/P, Section 7.0 states, ,” During the term of this engagement with FMERA, the consultant awarded this contract will be barred from also performing ENVIRONMENTAL consulting services on Fort Monmouth property for any individual or entity that is a prospective purchaser of Fort Monmouth property from FMERA.” Again, this appears to have been contradicted at the conference. Could you further clarify this issue.
ANSWER: Response was further clarified in response to the follow-up question, via email on July 17, “The language in section 7 holds and the restriction would only occur in the event of environmental work being performed on a specific Fort property under consideration by a purchaser.
5. QUESTION: Does the Conflict of Interest apply to work that the consultant may be performing for Monmouth County as there is a County member on the Board of FMERA?
ANSWER: See answer to Question 4 above
6. QUESTION: Is Matrix Design Group prohibited from bidding?
ANSWER: No
7. QUESTION: During potential developers due diligence, is the consultant advising and overseeing the project and development?
ANSWER: No, our consultant will review any data and analysis provided by the developer’s environmental firm.

8. QUESTION: Who is the current case manager?
ANSWER: Linda Range
9. QUESTION: Is there an EPA representative?
ANSWER: No, there are no EPA sites on Fort Monmouth
10. QUESTION: Will the consultant be involved in working on the Finding of Suitability to Lease (FOSL) and Finding of Suitability to Transfer (FOST)?
ANSWER: Yes, by providing comments and input to FMERA for input to the Army.
11. QUESTION: What is the approximately length of work for the consultant?
ANSWER: We have an annual budget however; as we gain sales and development momentum the work load could expand.
12. QUESTION: What are the evaluation criteria?
ANSWER: The evaluation committee will review, evaluate and score the proposal. According to criteria listed in Section 15 of the RFQ/P. FMERA and the selected consultant will also negotiate the fees.
13. QUESTION: Will the consultant need evaluation remediation qualifications only or will they provide other services?
ANSWER: Consultant will assist and guide FMERA on Army/DEP remediation plans and, per the scope of services, many other tasks. Qualifications will be considered in the evaluation process per section 15 of the RFQ/P.
14. QUESTION: If the services on funded by Federal money, is the consultant restrained by the Davis Bacon Act?
ANSWER: No, NJ prevailing wage act does apply for any site work.
15. QUESTION: Will special consideration be giving to Minority and Small Businesses?
ANSWER: Submission from both is encouraged and will be considered however, there is no set-aside.
16. QUESTION: Is the Army currently using multiple contractors?
ANSWER: Yes
17. QUESTION: If the consultant is currently a subcontractor for any Army firms, does it preclude them from bidding?
ANSWER: If the consultant is currently engaged by the Army for environmental work on Fort Monmouth they will not be eligible for this RFQ/P.
18. QUESTION: Will the attendance list be provided?
ANSWER: Yes (it was posted to the FMERA website on July 12, 2013 and all pre-proposal attendees were notified)

19. QUESTION: Can the answer to the question regarding the Conflict of Interest regarding Monmouth County be sent immediately?
ANSWER: Yes (it was posted to the FMERA website on July 12, 2013 and all pre-proposal attendees were notified).
20. QUESTION: Section 15.3 sets forth the criteria used to evaluate the technical proposals. One of the evaluation criteria categories (number (3)), involves “certifications and licenses.” Can you elaborate on what certifications and licenses the Authority would require for the scope of work?
ANSWER: While no specific certification are “required”, certifications and licenses held will be considered in the evaluation process.
21. QUESTION: Section 3.1 allows for provision of Additional Services. Any idea as to the type of additional services which may be needed?
ANSWER: Permit applications and monitoring of any environmental work on FMERA owned property that is not the responsibility of the Army under CERCLA.
22. If you are retained by FMERA for this project, will you be precluded from working for Monmouth County?
ANSWER: See answer to question # 4 above
23. QUESTION: Is the PSQS intended for this project alone and limited to environmental engineering tasks (advisory only) or is it going to be retained on file with FMERA as a general prequalification tool and thus should represent all firm qualifications?
ANSWER: The PSQS is for this RFQ/P only. Any RFP for engineering work issued by FMERA in the future will include an opportunity to submit a revised, updated PSQS for the particular services being sought at that time.
24. QUESTION: The RFQ calls for one CD. Should the CD include both the Technical and Price Proposal as separate PDF documents or would FMERA prefer two CDs?
ANSWER: One CD is preferable as long as the Price Proposal/Cost Proposal is in a separate file/folder.
25. QUESTION: If you are retained by FMERA for this project, will you be precluded from submitting other (future) FMERA engineering/consulting solicitations?
ANSWER: No
26. QUESTION: PSQS Forms; Box 14 – please clarify the “Project Representative” info in the 4th Column is the Owner’s Representative vs. HMM personnel.
ANSWER: Yes, the project representative for the firm for which the work was performed should go in column 4.